



SPECIAL OCCASIONS AT LINCOLN FINANCIAL FIELD

Thank you for considering Lincoln Financial Field, home of the Philadelphia Eagles to host your special event. We understand the importance of selecting a venue that not only delivers exceptional service and incredible space, but can leave a lasting memory for your special day.

Lincoln Financial Field would like to share with you some important information before considering us for your event.

- Event dates that fall within our football season (including concerts & pre-season) cannot be confirmed until the NFL football schedule has been released which is typically by May 1st of that year. **Those dates are May through January**. We do offer first right of refusal on your selected date with a signed contract.
- Lincoln Financial Field requires a 15 day cancellation clause for all events. We reserve the right to change/cancel/move the event for scheduling changes to accommodate for football, concerts, or any other stadium wide event. Please discuss the full details with the sales director.
- Additional Charges may incur if there is a stadium wide event (including Eagles Games) prior to or following the day of your event. Those charges can sometimes be overtime labor rates for our staff to reset the room overnight.
- Our Event Minimums start at \$3500 for events held on Weekdays (Monday thru Thursday), and a \$5,000 for events held on Weekends (Friday thru Sunday). Minimums exclude tax and service charges.
- Aramark is our exclusive caterer and you can view their menus by [clicking here](#).
- A 50% deposit is required at signing to hold your event date. 25% is due one month prior, and the balance is due 3 business days before your event date. This may be negotiable.
- A Certificate of Insurance is required for all events on property. We work with an online company that can provide this for you at an additional cost. The costs begin around \$150+, depending on your event.

Thank you again for your consideration. Please email our Sales Director with any questions or to book your event.

specialevents@lincolffinancialfield.com