



### **Special Occasions at Lincoln Financial Field**

Thank you for considering Lincoln Financial Field, home of the Philadelphia Eagles to host your special event. We understand the importance of selecting a venue that not only delivers exceptional service and incredible space, but can leave a lasting memory for your special day. Lincoln Financial Field would like to share with you some important information before considering us for your event.

- Event dates\* that fall within our football season (including concert season) cannot be confirmed until May 1<sup>st</sup> of that year once the NFL football schedule has been released. **Those dates are May through January.**
- Lincoln Financial Field requires a 15 day cancellation clause for all events. We reserve the right to change/cancel/move the event for scheduling changes to accommodate for football, concerts, or any other stadium wide event. Please discuss the full details with the sales manager.
- Additional Charges may incur if there is a stadium wide event prior to or following the day of your event. Those charges are overtime labor rates for our staff to reset the room overnight.
- A 50% deposit is required at signing to hold your event date. 25% is due one month prior, and the balance is due 3 business days before your event date. Depending on when your event falls, this may be negotiable.

Thank you again for your consideration. Please email our Sales Manager with any questions or to book your event.

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